PRIESTMEAD PRIMARY SCHOOL
Moving Onwards and Upwards Together
A part of The Pegasus Partnership Trust

Executive Headteacher: *Sash Hamidi*
Associate Headteacher: *Amy Creamer*
Deputy Headteacher: *Andrea Callender*
Assistant Headteacher & SENDCo: *Aliya Boghani-Shah*
Assistant Headteacher & DSL: *Sachin Patel*
Assistant Headteacher: *Alamin Miah*
Premises & Income Manager: *Mark Alwyn*

2nd September 2026

Dear Parent/Carer,

We are so looking forward to welcoming back your children!

As you make your final preparation for the return to school, I wanted to give you information to enable the start of the term to be as smooth as possible.

**Drop Off and Pick Up**
Parents/carers can enter and leave via any one of our pupil entrances **RED GATE** *(Hartford Avenue),* **BLACK GATE** *(via service road)* or **PARK ENTRANCE**.

Please remember if you choose to drive, park safely around our school and be considerate of children's safety and our community. Please do not park in the staff car park unless you have a disability badge that belongs to you.

**Drop Off and Pick Up Timings**

| | Start of Day Drop Off | End of Day Pick up |
|---|---|---|
| Rainbow Resource | 8.30am | 3.15pm via the Rainbow Classroom |
| Nursey Sun | 8.30am (via Park Gate) | 11.30pm (via Park Gate) |
| Nursery Moon | 12.25pm (via Park Gate) | 3.25pm (via Park Gate) |
| Reception to Year 6 | 8.30am -8.40am<br>**Lessons start at 8:40am** | 3.15pm R-Y4<br>3.20pm Y5-Y6 |

8.30am Gates Open / 8.45am Gates Closed  3.15pm Gates Open / 3.30pm Gates Closed

PLEASE NOTE CHILDREN SHOULD BE IN CLASS AT 8.40AM AND NOT WALKING THROUGH THE GATES AT THIS TIME

Registration will close at 8.45am any child not in class at this time will be marked as late for school.

**Medication**
If you child is on any regular medication this would have been handed back to your child on the last day of summer term. Please ensure that if your child is on any regular medication that needs to be administered in school, it is handed in to main office along with a ***NEW*** **signed consent form**. If your child requires *EpiPen's, Inhalers (Blue) or Antihistamines*, it is important that this is handed in to our main office on **Thursday 3rd September 2026. Your child will not be able to attend school if we do not have these in school on the first day.**

**School Lunch**
Please order you child's school lunch in advance on ParentPay. New Reception children will receive their Parent Pay details once they start. Our menu for the Autumn term can be found here. A reminder that the London Mayor of London has agreed universal free school meals to include all children in Year 3-6 for ***another*** academic year until the current Mayor is in office. Please do not top up your ParentPay accounts.

**Aktiva Wraparound Club**
Breakfast and Afterschool club is available to families from 7.30am-8.30am and 3.15pm-6.00pm each day. We have a new provider from September 2026. Details of how to book can be found here https://www.aktivacamps.com/school-clubs/priestmead-primary-school.html

**Music Tuition**
Music Tuition for children who have signed up in Y3-Y6 will start week commencing 7th September 2026. Details will be shared with parents/carers including timetable at the start of term.

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**P.E. Days**

Children will wear their P.E. kit to school on their P.E. days.

- Y1-Y6 PE will commence from 7th September 2026. Please ensure children wear PE kits on their allocated days.
- Reception will commence PE from week of 14th September 2026

| Class | PPA PE DAY | CLASS PE DAY |
|---|---|---|
| Rainbow Resource | Tuesday | *With their class see link book* |
| R Elephants | Wednesday | n/a |
| R Koalas | Wednesday | n/a |
| R Zebras | Thursday | n/a |
| R Tigers | Thursday | n/a |
| 1 Dolphins | Thursday | Friday |
| 1 Starfish | Thursday | Monday |
| 1 Octopus | Thursday | Monday |
| 1 Jellyfish | Thursday | Friday |
| 2 Owls | Wednesday | Monday |
| 2 Eagles | Wednesday | Tuesday |
| 2 Parrots | Wednesday | Thursday |
| 2 Toucans | Wednesday | Friday |
| 3 Hornets | Friday | Thursday |
| 3 Butterflies | Friday | Wednesday |
| 3 Grasshoppers | Friday | Wednesday |
| 3 Ladybirds | Friday | Wednesday |

| Class | PPA PE DAY | CLASS PE DAY |
|---|---|---|
| 4 Rock | Wednesday | Thursday* |
| 4 Djembe | Wednesday | Thursday* |
| 4 Blues | Wednesday | *n/a (school uniform)** |
| 4 Jazz | Wednesday | *n/a (school uniform)** |
| 5 Platinum | Friday | Monday |
| 5 Diamond | Friday | Tuesday |
| 5 Gold | Friday | Wednesday |
| 5 Sapphire | Friday | Thursday |
| 6 Centaurus | Thursday | Wednesday |
| 6 Triangulum | Thursday | Monday |
| 6 Sombrero | Thursday | Tuesday |
| 6 Andromeda | Thursday | Wednesday |

**Y4 swimming children to wear school uniform. Swimming will be **2 classes** Autumn 1 to Spring 1 and **2 classes** Spring 2 to Summer 2. When they do not have swimming, they will have PE lessons on Thursday.*

**Extended School Clubs**

Priestmead led extended School Clubs will start week commencing 28th September 2026. Further information will follow on how to sign up for internal clubs. Please note internal led clubs will have a small charge per session starting this **year of £2.00 per session.** Payment will need to be made to secure the booking and will be non-refundable. For our new Reception children these clubs will be available from **Spring Term.** Details of our external clubs can be found here, please note these will be run on a separate schedule.

I hope to hold a number of events in the first term, including parent workshops and information sessions.

In addition, I will be available on the playground before and after school so feel free to come and see me. However, if you prefer you can always send me a message via head@priestmead.theppt.co.uk

I look forward to seeing you all tomorrow Thursday **3rd September 2026**.

If you have any questions, please do not hesitate to contact me via email.

Yours sincerely,

Creamer

Mrs Creamer
Associate Headteacher

**Dates For Your Diary**

| | | |
|---|---|---|
| 07/09/2026 | Monday | Y1-Y6 Meet the Teacher Presentation 8.50am-9.30am (Olympus Hall) |
| 09/09/2026 | Tuesday | SEND Parent Phone calls with Class Teacher 3.35pm-4.35pm |
| 15/09/2026 | Tuesday | Parent Workshop Olympus Hall 8.50-9.30am: Phonics Workshop EYFS & Y1 |
| 18/09/2026 | Friday | Parent Workshop Olympus Hall 8.50-9.30am: Y4 Multiple Timetable Workshop |
| 22/09/2026 | Tuesday | Parent Workshop Olympus Hall 8.50-9.30am: RSE |
| 25/09/2026 | Friday | 6A Class Assembly 8.50-9.10am (Parents Invited) |